

Fly Creek Fire Commissioner's Meeting
832 County Highway 26, Fly Creek, New York
May 15, 2025

Present: Sam Hoskins, Keith Dickison, Anthony Kroker, Pamela Deane: (Treasurer), Claire Kepner (Secretary), Greg Serio (District's Attorney)

Excused: Paul Kehoe, Betty Staffin

Public: Elizabeth Susman, Adam Kantor, Shirley Dickison

The meeting was called to order at 7:00 PM after reviewing/signing of the bills at 6:30 and the Pledge Allegiance was recited.

Minutes:

Motion: Keith Dickison made a motion to accept the minutes of the April 17, 2025, meeting with the correction that the bill from NAPA should have read \$264.11 and was not paid because the bill was a duplicate. Second by Sam Hoskins.

AYE: Kroker, Dickison, Hoskins

Correspondence: Company Minutes from May 6, 2025 received

Treasurers Report::	Balance Forward	\$595,319.93
	Bills Paid	9,420.51
	Interest	1,757.93
	Current Balance	587,657.35
	Total Remaining Budget	88,634.95
	Checking Fund Balance	89,085.81
	NYCLASS LPIG Truck Maintenance	30,841.78
	NYCLASS LPIG Bldg Improvement	51,403.01
	NYC LASS LPIG Truck Replacement	336,093.11
	NYCLASS LPIG Non- Capital Reserve	80,233.64
	<u>BALANCE</u>	<u>587,657.35</u>

MOTION: Hoskins made a motion to accept the Treasurers report, second by Kroker

AYE: Hoskins, Dickison, Kroker

Bills	NYSEG	295.97
	Spectrum	150.00
	Ed's Repair	80.00
	Mary Imogene Hospital	263.22
	Morris-Croker	8,003.23
	Otsego County Hwy	195.73
	Otsego Co. Fire Chiefs	10.00

Bruce Hall
F.C.F.C.
TOTAL

3.57
418.79
9,420.51

MOTION Kroker made a motion to accept the treasurer's report and to pay the bills and was second by Dickison.

AYE: Kroker, Dickison, Hoskins

Chief's Report: The report is included in the minutes received from the Fire Company via email on May 16, 2025.

Assistant Chief Adam Kantor added to the report that there was a structure fire in Toddsville that was a total loss. Truck 513 pump has failed. It is to go in to Garrison, in Hunter, for service and is out of service.

MOTION: Dickison made a motion to accept the report, second by Hoskins

AYE Kroker, Hoskins, Dickison

Old Business:

Electronic Sign

On May 20th Hoskins and Kehoe have a meeting on 5-20-25 with the Zoning board about approving the erection of a new sign. At this point estimates are between \$38 and \$44 thousand dollars.

Mr Serio reminded the commissioners that the purchase has to go out to bid with a legal publication. Specifications are to be available for reviewing and sending to those requesting them. It is a state law that anything over \$20,000. has to go out for bid.

He also reminded the commissioners to get a good warrantee, and servicing and have the contract with someone agreeable to NYS laws. The insurance company should also be advised of the installation. An outside TV was also mentioned as a less expensive alternative.

Policies –

The proposed policies given by Mr Serio were:

Harassment Policy and Statement
Investment and Deposits Policy
Workplace Violence Policy and Procedure
Procurement and Purchasing Policy
Code of Ethics

He mentioned that at this time we do not have "Best Value" for deciding the criteria in purchases which he suggested we adopt.

He mentioned "Sourcewell", a nationwide vendor from Minnesota that cannot be used for "best value". Existing approved policies were mentioned: Public Comment and Hearing Policy and a Harassment Policy will be given to all members and Commissioners. .

The District Secretary and Treasurer and Fire Company members are to have their copy of the Harassment policy in their own file and it is to be kept for seven (7) years

The Junior Firefighter Policy has to be signed by the parents of those under 18 years of age.

At the next meeting, Wednesday, June 18, 2025, the policies will be reviewed.

EVOC -

The training will be Saturday from 8 til 2 and on Sunday. There are 30 people signed up to take the class.

Black Stain -

It is not thought to be from the roof.

Truck Inspection—

It has been done.

Mini Split Roof -

Dan Evans to give a quote

LED Replacement –

NYSEG is to give us free fixtures. Jim Yourno will do the electrical work for \$600.00 – there are 180 tubes in the building.

Issue with Mail –

The Company was advised that any mail that comes to the District PO Box 218 will be opened before it is given to the company if it has been addressed to the Company but with the PO Box that the district pays for. The Company Box PO is 89.

Public Comment -

Shirley Dickison about the requirement that the Chief must take training before they can be approved by the Commissioners. A policy could be implemented that it is a condition of appointment.

At 8:07 Sam Hoskins made a motion to adjourn second by Tony Kroker and approved.

Respectfully submitted,
Claire Kepner, Secretary

Next Meeting: WEDNESDAY, June 18,2025 at 7:00PM