**Town of Otsego Planning Board**

# Minutes, April 1, 2025

(Will be approved with any necessary amendments at the next meeting)

**REGULAR MEETING**

The monthly meeting of the Town of Otsego Planning Board was held on this date at the Town Office Building in Fly Creek, New York. Chairman Tom Huntsman called the meeting to order at 7:31 PM, and led the Pledge of Allegiance.

Clerk Bill Deane took roll call. Board members present were Huntsman, Jay Bosley (Vice-Chairman), Sharon Kroker, Ann Cannon, Elizabeth Horvath, and Mike Hodgman. May Leinhart and alternate member Matt Glynn were absent. Town Supervisor Ted Feury, Planning Board Attorney Jill Poulson, and Zoning Enforcement Officer Wylie Phillips were also present.

The Board reviewed the minutes of March 4, e-mailed to the members. Bosley moved to approve the minutes as written. Kroker seconded the motion and it was approved, 6-0.

The only correspondence received since the last meeting was a March 14 notice from the Office of the County Clerk (given to the Zoning Enforcement Officer for filing), regarding the filing of the Snyder boundary line adjustment the Board approved last month.

Chairman Huntsman asked if anyone had a legal or ethical conflict with any of tonight’s applicants. No one reported any conflict. Huntsman asked if anyone from the public had comments on a non-agenda item. No one responded. The Board moved on to the application.

**APPLICATION**

**Tashi Rabten (Bruce Phillips) – Site plan review, special permitted use (recreational facility) in RA2 district – 195 Stoller Hill Road (#112.00-1-20.01)**

 Clerk Bill Deane read aloud from the minutes of March 4 relevant to the Rabten application. Representative Bruce Phillips was present. He submitted a revised site map, which Chairman Huntsman dated 4/1/25. It showed the proposed building moved 40 feet closer to the center of the property, and a parking area, based on input from the Board last month. Board members examined the revised plan.

 Phillips said there would be one tree removed, and one unlit sign placed on Cook Road. He said there were no covenants on the property. Phillips acknowledged that applicant Tashi Rabten can be vague, and that he doesn’t always follow the rules. Phillips said he would do his best to make Rabten understand what the Board expects.

Huntsman again reviewed Sections 7.03 and 8.04 of the *Land Use Law*. He said the Board had everything they needed, except a survey, which could be waived. Sharon Kroker moved to deem the application complete, waiving the survey. Elizabeth Horvath seconded the motion and it was approved, 6-0.

Horvath moved to schedule a public hearing for May 6. Ann Cannon seconded the motion and it was approved, 6-0.

**OTHER BUSINESS**

Zoning Enforcement Officer Phillips said there was nothing new to report.

 Sharon Kroker said she had served as Planning Board liaison at the March 12 Town Board meeting, and had e-mailed a report to the members. Among items of discussion were new Town personnel appointments, and the status of the solar legislation. Chairman Huntsman praised her report. May Leinhart is scheduled to serve as Planning Board liaison at the April 9 Town Board meeting; Clerk Bill Deane said he would remind her.

Deane discussed the May 6 agenda. Rabten is expected to return with a public hearing; and Danielle Henrici (minor subdivision) will probably proceed to the Planning Board, assuming the ZBA grants a variance for minimum lot size on April 15. Board members shared some chuckles about the fake April 1 agenda Deane had sent as an April Fool’s joke.

With no further business, at 7:58 PM Sharon Kroker moved to adjourn the meeting.

 Respectfully submitted,

Bill Deane, Clerk